

WORKING WITH WSCC

to Develop and Manage Occupational Health and Safety (OHS) in your business

September 27, 2017
Rankin Inlet, Nunavut





is worth it to me.

is worth it to me.

Seeing my
grandkids grow
is worth it to me.

WSCC Workers' Safety & Compensation Commission | ልክፍል ልክፍል ለሰው ልማት ልማት ልማት ልማት

Working with the WSCC

- The WSCC has two businesses under one roof.
 - Workers' Compensation
 - Worker Safety

Working with the WSCC

- Workers' Compensation

- Workers' Compensation Act
- Any business with employees working in the Territory must register.
- Businesses pay assessments based on their payroll
- WSCC offers personal optional coverage
 - Business owners and directors
 - Self-employed individual

Working with the WSCC

- Worker Safety

- Safety Act and the Occupational Health and Safety Regulations
- Mine Health and Safety Act
 - Operating your business in a way that helps ensure worker safety.
 - Protect your worker and your business

Operating Your Business Safely

- **Define roles and assign responsibilities** for working safely;
- **Identify and inform** your workers of **all workplace hazards and hazard controls**;
- **Educate and train your workers** in safe work procedures and legislated OHS requirements; and
- **Document and keep records** of your OHS activities to help demonstrate your due diligence.

OHS Resources

WSCC APP

- Legislation

- Codes of Practice

- Safety Sheets, and Hazard Alerts

Training

- Online WHMIS Training

- First Aid Training in the Communities

Reporting Forms

- streamlined to help Employers meet their reporting requirements.

OHS Training Requirements

Supervisor Safety Familiarization Training

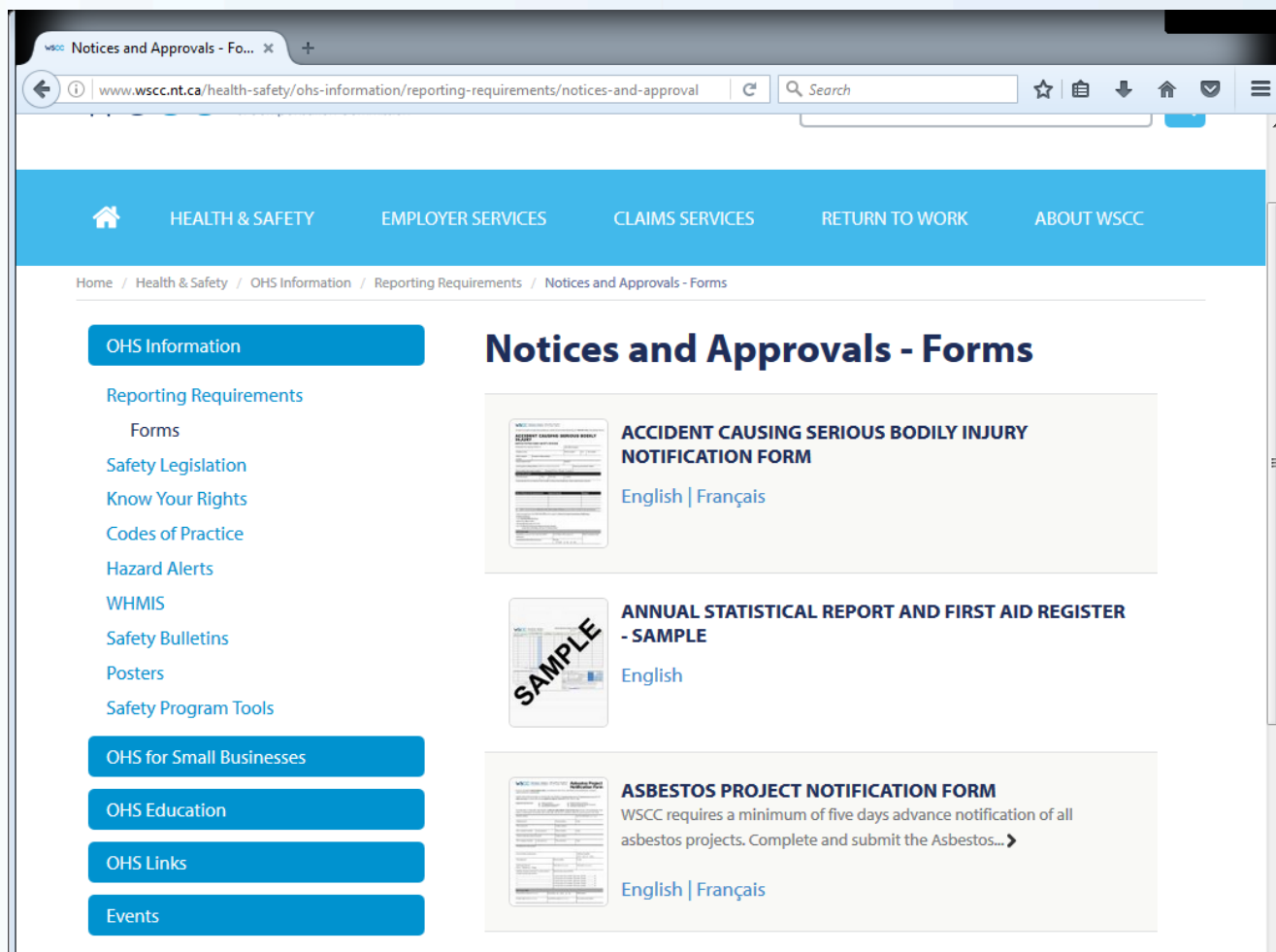
- Supervisor means an individual who is authorized by an employer to oversee or direct workers.
- Course must be approved by the Chief Safety Officer.

First Aid Training

- Approved providers and training

Approved course providers posted at wscc.nt.ca

OHS Reporting Requirements



Approved Providers | WSCC

www.wscclnt.ca/health-safety/ohs-education/approved-providers

Search

SafetyShare

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WSCC

Workers' Safety & Compensation Commission

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HEALTH & SAFETY

EMPLOYER SERVICES

CLAIMS SERVICES

RETURN TO WORK

ABOUT WSCC

Home / Health & Safety / OHS Education / Approved Providers

OHS Information

OHS for Small Businesses

OHS Education

Approved Providers

First Aid Training

OHS Links

Events

Approved Providers

Supervisor Familiarization

Provider	Address	Contact Information
Northern Territories Federation of Labour	4910 - 53 Street, Suite 100 Yellowknife, NT X1A 1V2	Toll-Free: 1-888-873-1956 Tel: 867-873-3695 Fax: 867-873-6979
Northern Safety Association	101, 5016 52 Street Yellowknife, NT X1A 1T4	Tel: 867-920-0763 Fax: 867-920-0764
Momentum Training	Yellowknife, NT	Tel: 867-446-9421
Grand River Occupational Health and Safety Inc.	138 Main Street, Unit 102 Cambridge, ON N1R 1V7	Toll-Free: 1-844-267-8600 Tel: 519-267-8600 Fax: 519-267-8700
Arctic Response Canada Ltd.	101 - 349 Old Airport Road Yellowknife, NT X1A 3X6	Tel: 867-873-3205 Fax: 867-873-3207

OHS Program Development

WSCC a guide
breaks down
building an OHS
program in steps



Occupational Health and Safety Program

Large Business
must have an OHS program
with prescribed parts.

OHS Representative

- 20 or more workers
- Directed by the CSO

OHS Policy Statement

Hazards Identification Program

Emergency Procedures

Statement of Responsibilities

Inspection Process and Procedures

Hazard Control Plan

Documented Training Plan

Investigation Procedures

Joint Occupational Health and Safety Committee

Worker participation

Program review and revision plan

(Return to Work Program)

Occupational Health and Safety Program

Small Business:

Less than 20 workers

OHS Policy Statement

Hazard Identification Program

Training/Education

New Worker Orientations

Emergency Procedures

Reporting Procedures

Investigations Procedures

Program review and revision

Operating Your Business Safely

- **Define roles and assign responsibilities;**
 - Who is in charge of what...
- **Identify and inform your workers of all workplace hazards and hazard controls;**
 - How can we get hurt in the work we do?
 - How can we make sure we don't get hurt?
- **Educate and train your workers**
 - Show your workers BEFORE they do a job how to do it safely
- **Document and keep records.**
 - Write it down

OHS Program Development

OHS PROGRAM DEVELOPMENT CHECKLIST

Often employers address safety issues verbally. To demonstrate due diligence, you have to document your OHS program.

ITEMS	No	Yes	Not Documented
1. Do you have an OHS Policy?			
2. Do you, your supervisors, and workers know and understand their OHS responsibilities?			
3. Have you identified hazards?			
4. Have you put hazard controls into place?			
5. Do your workers have the training and supervision to perform their jobs safely?			
6. Do you regularly discuss OHS issues with your workers?			
7. Do you regularly check, service, and maintain all workplace equipment and tools?			
8. Do you have:			
• Emergency procedures?			
• First aid kits?			
• An injury reporting procedure?			
9. Do you have an investigation procedure in place?			
10. Do you maintain records and review your program?			

OHS Program Development

HOW you develop the program is as important as the fact that you DO develop it.





Thank You!